ASCPT 2021 ANNUAL MEETING

CALL FOR PROPOSALS

122nd Annual Meeting
MARCH 8 – 13, 2021, WASHINGTON, DC

Susan Abdel-Rahman, PharmD // **President**
Kathryn Momary, PharmD // **Scientific Program Committee Chair**

The American Society for Clinical Pharmacology and Therapeutics (ASCPT) invites members to submit proposals for Design Your Own Session, Symposia, Workshops/Roundtables, Novel Formats, or Science at Sunrise sessions to be presented at the ASCPT 2021 Annual Meeting.

NEW FOR 2021

ASCPT has increased the budgets for Design Your Own Session/Novel Format submissions to drive innovative and interactive sessions.

80% of the 2021 Annual Meeting session content will be selected from submitted proposals, with the remaining 20% curated by the Scientific Program Committee (SPC).

Audio Visuals Needs

For each scientific session, ASCPT will provide one LCD screen with a projector, one laptop (PC), a podium with microphone, and head table for the chairs and speakers. ASCPT will consider providing additional audio/visual support and unique seating arrangements on a case-by-case basis based on budget to support novel presentation formats. A full description of additional needs, including audience response system needs such a live polling, must be included in the proposal to be considered. Requests made after submission or acceptance will not be considered.

PROPOSAL SUBMISSION DEADLINE
THURSDAY JUNE 4, 2020 4:00 PM ET

Design Your Own Session/Novel Format, Symposia, Workshops/Roundtables, and Science at Sunrise Session Requirements

Session proposals should span the Discovery, Development, Regulation, and Utilization (DDRU) continuum to fit within the 2021 Annual Meeting theme of "Reimagining the Therapeutic Landscape."

	Design Your Own Session/Novel Format	Symposia	Workshops/Roundtables	Science at Sunrise
TOPIC	Interactive discussions on emerging topics of significant scientific and/or policy interests related to the field.	Large, broad topics with wide appeal suitable for lecture format	Narrowly focused content on emerging topics of significant scientific and/or policy interests that are suitable for interactive discussions.	Broad or narrow; must teach participants a new skill or knowledge that can be applied to research in clinical pharmacology or translational science
FORMAT	Interactive formats such as flash talks, crowdsourcing, and other innovative session types. An overview of how the session is novel must be provided.	Lecture style, may include question and answer session	Interactive discussion led by 1-2 moderators; case studies; small group discussion; short lectures with question and answer session	Discussion group; didactic format
SPEAKERS	1-2 moderators and a maximum of eight panelists; time for interactivity with attendees.	Maximum of four speakers to cover topic thoroughly	Maximum of three speakers to allow time for interactivity	One to three speakers
TIMING	60-90 minutes	2 hours	90 minutes	60 – 90 minutes
BUDGET (for non-member speakers)	$6,000	$4,000	$2,000	$2,000

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For full guidelines and to submit a proposal, **visit www.ascpt.org**

2021 ANNUAL MEETING DEADLINES

SESSION PROPOSAL SUBMISSIONS
Thursday, June 4, 2020, 4:00 PM ET

ABSTRACT SUBMISSION
Thursday, September 10, 2020, 4:00 PM ET

SCIENTIFIC AWARDS NOMINATIONS
Thursday, July 9, 2020, 4:00 PM ET

LATE-BREAKING & ENCORE ABSTRACT SUBMISSION
Thursday, November 12, 2020, 4:00 PM ET

Budget

The session budget covers travel reimbursement for non-member speakers only. ASCPT members are not eligible for travel reimbursement.

ASCPT will verify membership status of all chairs and speakers. Speakers who are ASCPT members as of the speaker roster confirmation deadline for all accepted proposals, Thursday, September 3, 2020, are not eligible for reimbursement, regardless of member status as of presentation.

All sessions with at least one non-member speaker are required to submit a plan at the time of submission that outlines how the budget will be allocated and, if necessary, how additional funding will be secured to cover costs over the budget.

Networks and Communities

Quantitative Pharmacology (QP)
- Biologics
- Pharmacometrics & Pharmacokinetics
- Systems Pharmacology
- Translational Informatics
- Early Career Community

Translational and Precision Medicine (TPM)
- Biomarkers & Translational Tools
- Infectious Diseases
- Membrane Transporter
- Oncology
- Pharmacogenomics
- Special Populations
- Mental Health & Addiction
- Early Career Community

Development, Regulatory and Outcomes (DRO)
- Drug Utilization & Outcomes
- Early Development & Drug Safety
- Regulatory Sciences
- Global Health
- Early Career Community

*The SPC encourages cross-Community proposals

The Network/Community Review Process

The ASCPT Networks and Communities will review and prioritize all proposal submissions for consideration by the SPC. Prioritized submissions will be competitively peer-reviewed and selected by the SPC.

Scientific or programming questions related to session proposal development can be directed to the Network or Community Chair that is most pertinent to the subject. Operational questions can be directed to **Diana Tsuji at diana@ascpt.org** or **Nicole Rockman at nicole@ascpt.org.**

Consistent with the Society's Strategic Plan, proposals that include early career scientists as active Co-Chairs and/or Speakers, include speaker panels that represent diversity in gender, ethnicity, career experience, and work settings, as well as proposals that include patients or patient advocates will be favorably reviewed by the SPC. The SPC encourages cross Community proposals. Proposals that are developed by multiple Networks and/or multiple Communities will receive increased attention from the SPC.

Your Session Design Should:

- Move beyond the podium and focus on new, novel, and unique elements and presentation styles that will engage and excite attendees.
- Attract an audience of 200+ attendees. Topics that appeal to a niche population of the ASCPT membership are unlikely to be accepted.
- Include a panel of speakers that represents diversity in gender, ethnicity, career experience, and work settings.
- Include a title that clearly and accurately communicates the content of the session, will generate interest among attendees, and is reflective of speaker talks.
- Clearly differentiate the content of the talks within the session.
- Describe the session flow and plans for operationalizing the details of the session.
- When appropriate, incorporate perspectives from multiple stakeholders, including patients.

The submitter is responsible for any edits to their submission and must finalize the submission by the **Thursday, June 4, 2020, 4:00 PM ET** submission deadline.

Proposal Submission and Review

All proposals must be submitted via the ASCPT online submission system. Session proposals that are incomplete, lack sufficient detail, or do not adhere to the guidelines will not be reviewed.

The SPC reserves the right to revise session proposals as necessary to achieve the goal of a well-rounded, educational program for the Annual Meeting and reduce redundancy.

Chair Responsibilities

Both Chairs must be members of ASCPT at the time of submission and, if the session is accepted, at the time of presentation at the Meeting. Trainee/student members must work in partnership with a full member as co-chair. If your proposal includes co-chairs, both co-chairs must be actively involved in an administrative capacity, "honorary co-chair" appointments are not permitted. For all accepted proposals, chairs will be required to hold a call with ASCPT staff to review on-site needs and expectations.

Joint Programming

Submitters interested in developing a joint program between ASCPT and another organization must contact ASCPT staff prior to submitting any such proposals.

Please contact **Sharon J. Swan, FASAE, CAE, Chief Executive Officer, at sharon@ascpt.org**, who will coordinate with staff/leadership of the partnering organizations.

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